

Directorate General of Systems and Data Management
CENTRAL BOARD OF INDIRECT TAXES & CUSTOMS

Date: 1st March,2022

Advisory No: 06/2022

Category: Customs

Issued by: ICEGATE

Subject: Advisory for Importers to avail benefit of IGCR Rules (Import of Goods at Concessional Rate of duty)

IGCR module is developed by ICEGATE, CBIC to provide a digital service to importers to avail benefits under the IGCR Rules (Import of Goods at Concessional Rate of Duty).

The broad provisions are as under:

- i. Available post log in on ICEGATE for importers in their existing account, registered with valid DSC.
 - ii. Provision of declaration of advance intimation of Import of Goods at concessional rate of duty.
 - iii. Generation of a unique IIN for a Financial Year with facility to amend as and when required.
 - iv. A continuity Bond of IGCR Bond Type is created or amended by the Importer.
 - v. Bond Management Module
 - vi. Multiple Details are auto populated in the monthly statement.
 - vii. Interface of details entered by the user provided to the jurisdictional Customs officer
2. This advisory is a complete step-by-step guide for the user to declare an advance intimation of goods to be imported, access continuity bond management module, file monthly return statements.

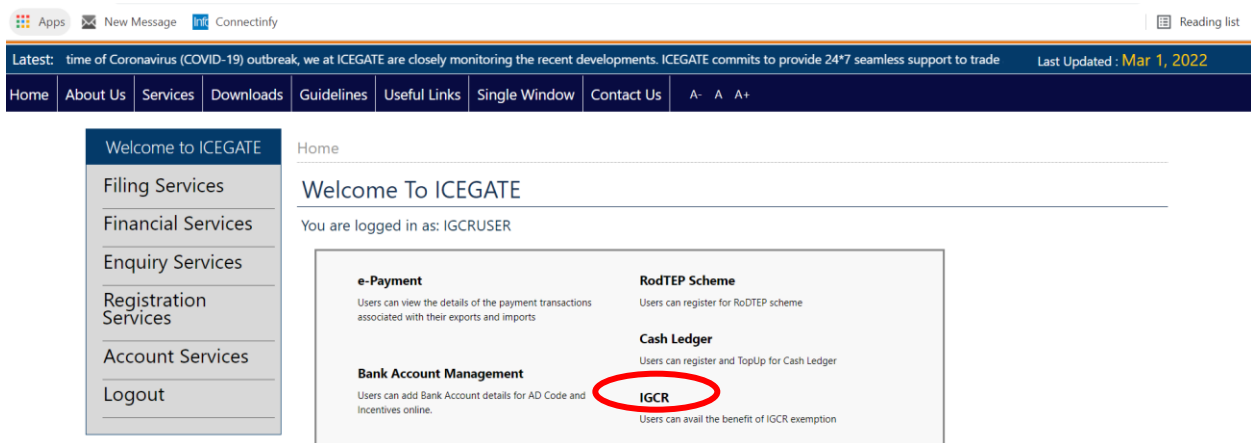
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A. Access IGCR Module

Step 1. The user logs in ICEGATE portal with valid ICEGATE ID and password.

Step 2. Click on IGCR on the left panel to view the home screen of IGCR module as shown below. The user is given 4 options as follows.

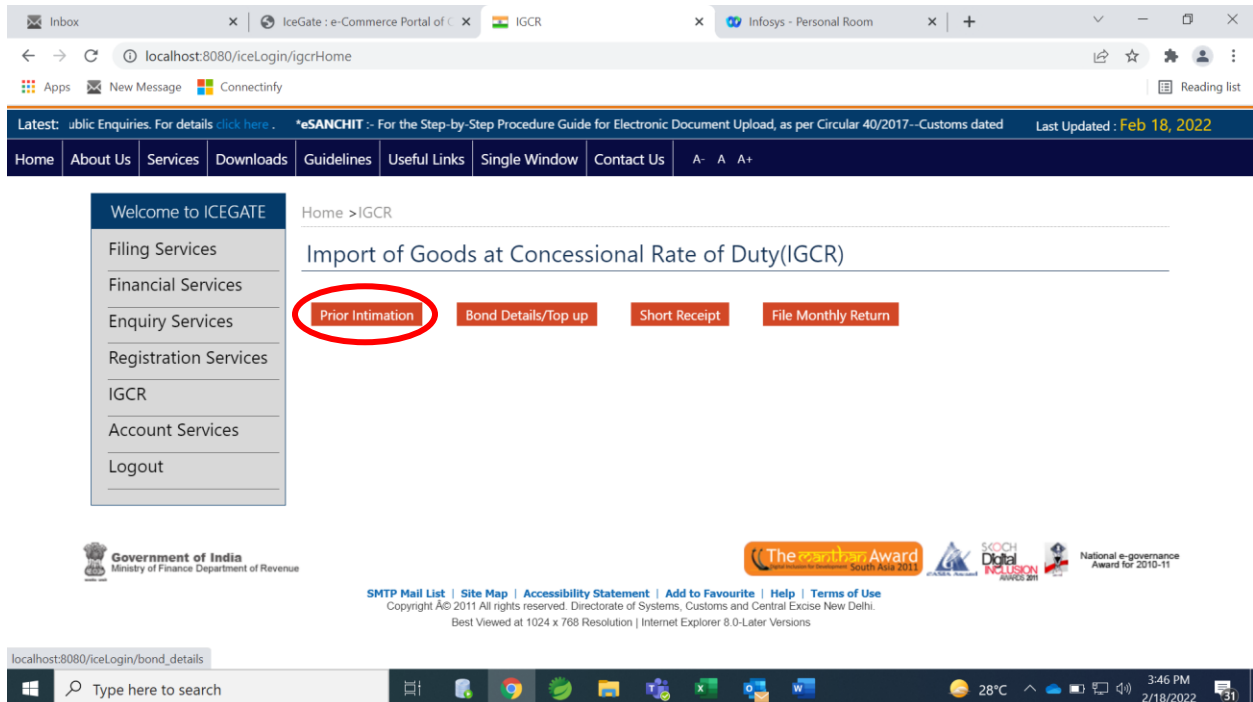
- a. Prior Intimation- Select this to declare the details of goods intended to be imported or manufactured, job workers (if any) and details of manufacturing unit of Importer or Job worker.
- b. Bond Details/ Top up- Select this to request for a fresh continuity bond or top up the already created bond. Bond Balance is also displayed to the user.
- c. Short Receipt- Select this to declare the short or non- receipt of any imported goods in the premises of Importer.
- d. File Monthly Return- Select this to declare and submit the monthly return statement by the users.



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B. Submit Prior Intimation Request by Importer

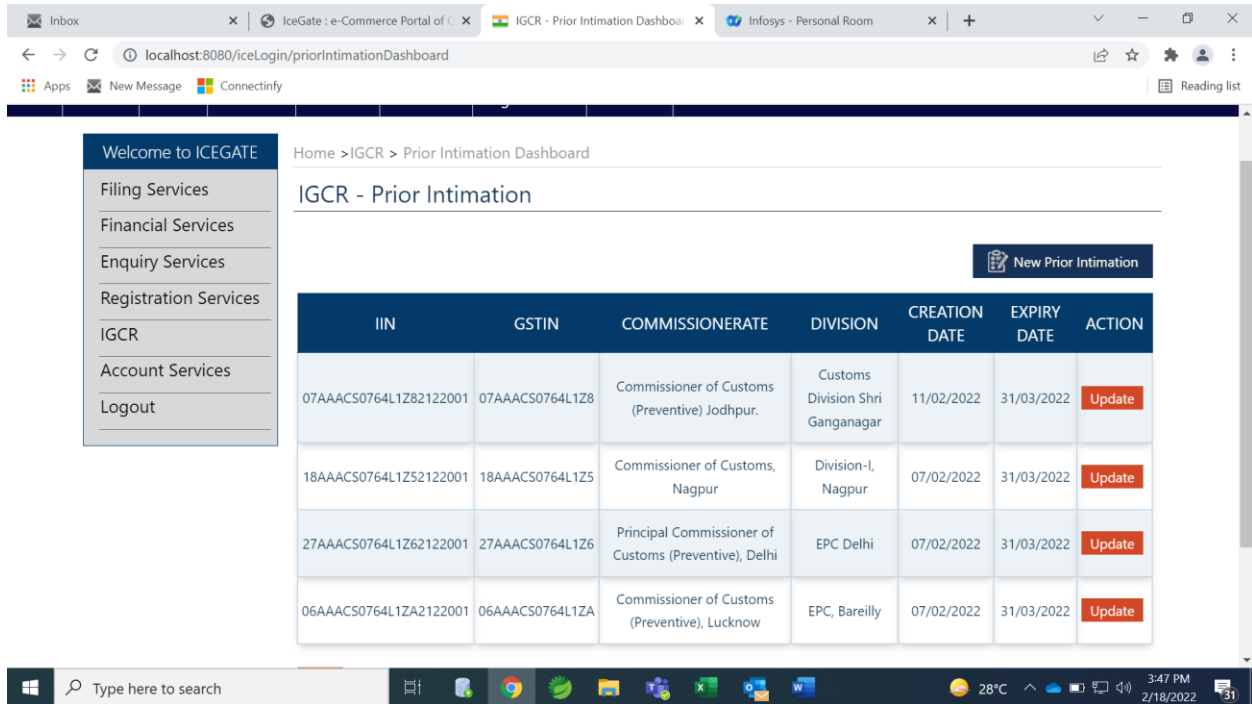
Step 1: User can access the IGCR module as explained in Part A of the document. User can select Prior Intimation on the home screen of the module to submit an intimation of the intended import or view his previous intimations.



The screenshot displays the ICEGATE web portal interface. At the top, there is a navigation bar with links for Home, About Us, Services, Downloads, Guidelines, Useful Links, Single Window, and Contact Us. Below this, a sidebar menu lists various services including Filing Services, Financial Services, Enquiry Services, Registration Services, IGCR, Account Services, and Logout. The main content area is titled 'Import of Goods at Concessional Rate of Duty(IGCR)' and features four buttons: 'Prior Intimation' (highlighted with a red circle), 'Bond Details/Top up', 'Short Receipt', and 'File Monthly Return'. The footer contains information about the Government of India, Ministry of Finance, Department of Revenue, and various awards like 'The e-governance Award' and 'National e-governance Award for 2010-11'. The system tray at the bottom shows the date as 2/18/2022 and the time as 3:46 PM.

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Step 2: A dashboard will be displayed to the user with all the previous IGCR Identification Numbers (IINs) created by him.



Welcome to ICEGATE Home > IGCR > Prior Intimation Dashboard

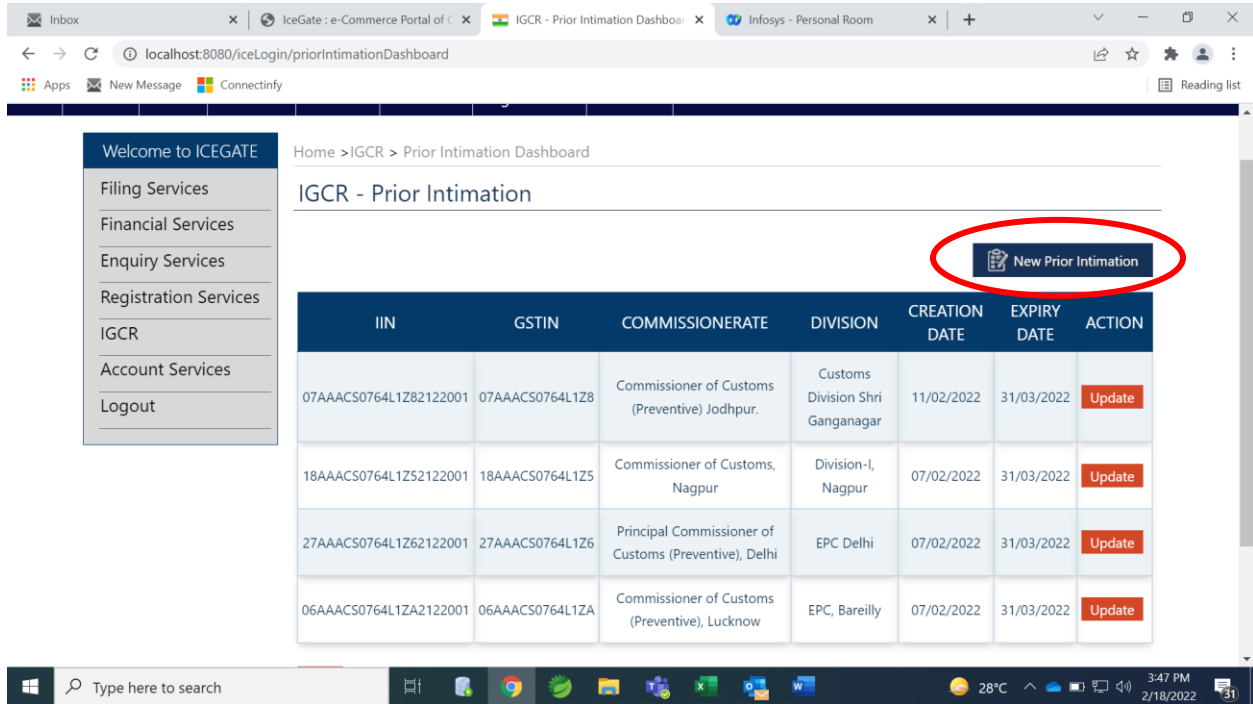
IGCR - Prior Intimation

[New Prior Intimation](#)

IIN	GSTIN	COMMISSIONERATE	DIVISION	CREATION DATE	EXPIRY DATE	ACTION
07AAACS0764L1Z82122001	07AAACS0764L1Z8	Commissioner of Customs (Preventive) Jodhpur.	Customs Division Shri Ganganagar	11/02/2022	31/03/2022	Update
18AAACS0764L1Z52122001	18AAACS0764L1Z5	Commissioner of Customs, Nagpur	Division-I, Nagpur	07/02/2022	31/03/2022	Update
27AAACS0764L1Z62122001	27AAACS0764L1Z6	Principal Commissioner of Customs (Preventive), Delhi	EPC Delhi	07/02/2022	31/03/2022	Update
06AAACS0764L1ZA2122001	06AAACS0764L1ZA	Commissioner of Customs (Preventive), Lucknow	EPC, Bareilly	07/02/2022	31/03/2022	Update

Step 3. User can click on “New Prior Intimation” on the right side as shown to declare the details of the new import to be done by the user.

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Welcome to ICEGATE Home > IGCR > Prior Intimation Dashboard

IGCR - Prior Intimation

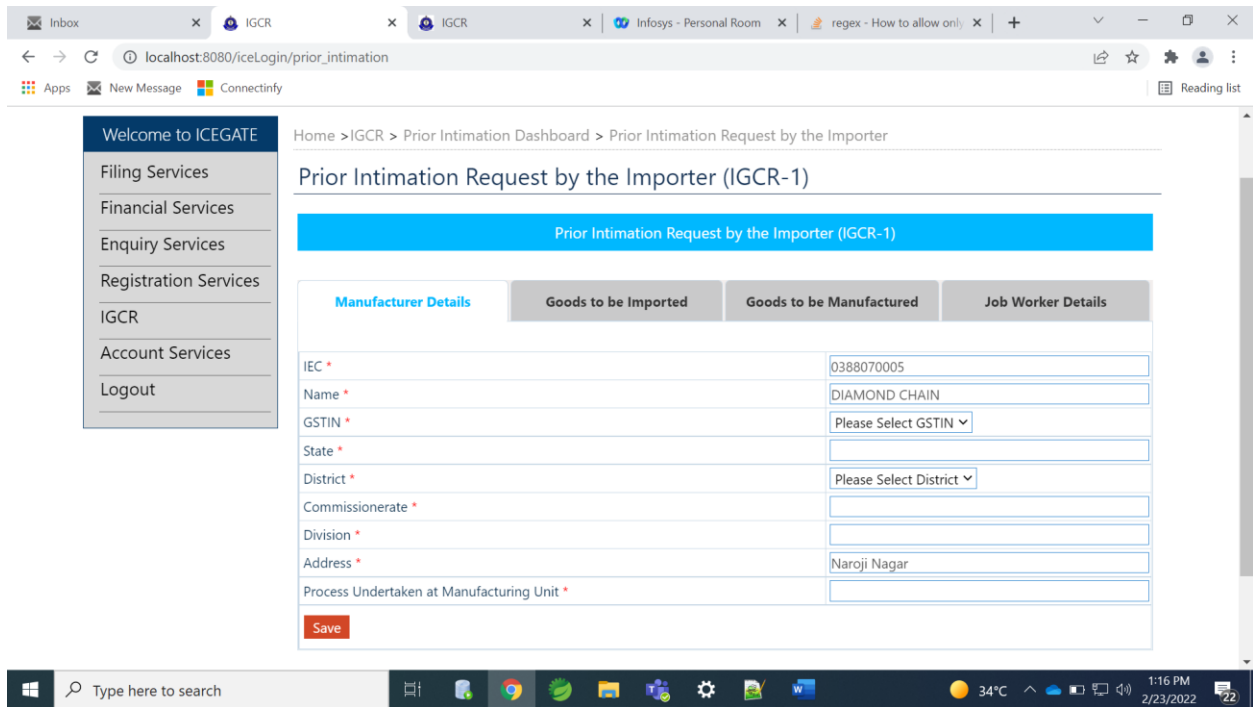
[New Prior Intimation](#)

IIN	GSTIN	COMMISSIONERATE	DIVISION	CREATION DATE	EXPIRY DATE	ACTION
07AAACS0764L1Z82122001	07AAACS0764L1Z8	Commissioner of Customs (Preventive) Jodhpur.	Customs Division Shri Ganganagar	11/02/2022	31/03/2022	Update
18AAACS0764L1Z52122001	18AAACS0764L1Z5	Commissioner of Customs, Nagpur	Division-I, Nagpur	07/02/2022	31/03/2022	Update
27AAACS0764L1Z62122001	27AAACS0764L1Z6	Principal Commissioner of Customs (Preventive), Delhi	EPC Delhi	07/02/2022	31/03/2022	Update
06AAACS0764L1ZA2122001	06AAACS0764L1ZA	Commissioner of Customs (Preventive), Lucknow	EPC, Bareilly	07/02/2022	31/03/2022	Update

Step 4. Prior Intimation Request form with four tabs is displayed to the user.

- a. Manufacturer Details – Details of the Importer
- b. Goods to be Imported – Details of the goods intended to be imported
- c. Goods to be manufactured – Details of the goods intended to be manufactured
- d. Job Worker Details – Details of Job workers if any

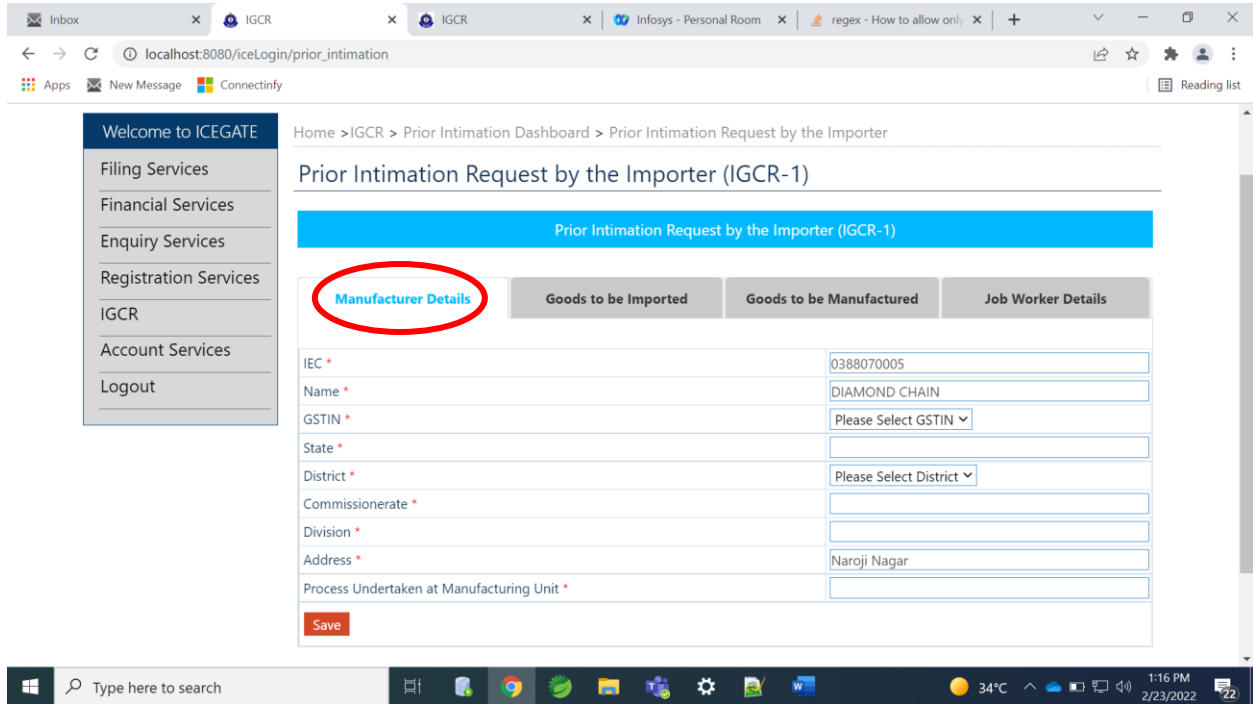
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Step 5. User needs to enter the following details in the Manufacturer Details tab.

- a. IEC – This will be entered by the system as per the login details
- b. Name - This will be entered by the system as per the login details
- c. GSTIN – User can select from the drop down of GSTINs available in the system
- d. State - This will be entered by the system as per the GSTIN details
- e. District - This will be entered by the system as per the GSTIN details
- f. Commissionerate - This will be entered by the system as per the above details
- g. Division - This will be entered by the system as per the above details
- h. Address – Address of the premises of the Importer/manufacturer
- i. Process undertaken at Manufacturing Unit of the Importer

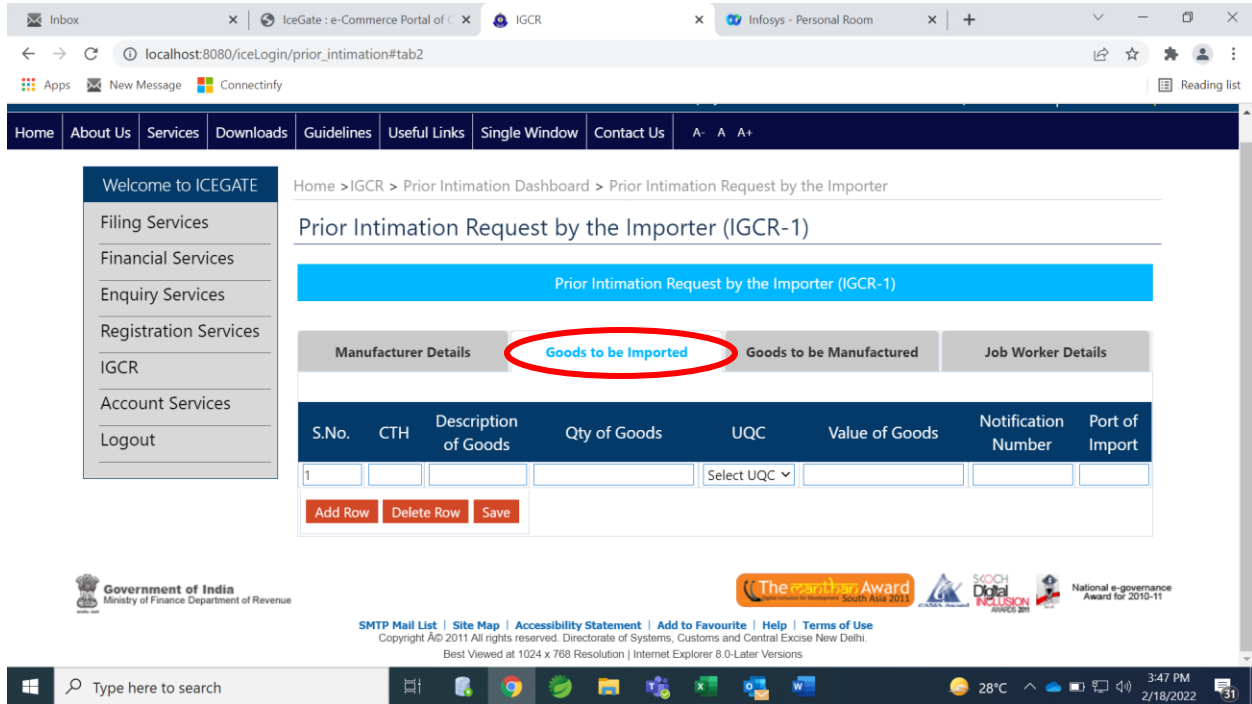
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Step 6: User needs to enter the following information in the Goods to be imported tab. All these details will be corresponding to the goods intended to be imported by the importer.

- a. CTH
- b. Description of Goods
- c. Quantity of Goods -
- d. UQC
- e. Value of Goods
- f. Notification Number
- g. Port of Import

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Home > IGCR > Prior Intimation Dashboard > Prior Intimation Request by the Importer

Prior Intimation Request by the Importer (IGCR-1)

Prior Intimation Request by the Importer (IGCR-1)

Manufacturer Details **Goods to be Imported** Goods to be Manufactured Job Worker Details

S.No.	CTH	Description of Goods	Qty of Goods	UQC	Value of Goods	Notification Number	Port of Import
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Select UQC ▾	<input type="text"/>	<input type="text"/>	<input type="text"/>

Government of India
Ministry of Finance Department of Revenue

The Research Award South Asia 2011

SOCH Digital INCLUSION AWARDS 2011

National e-governance Award for 2010-11

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Best Viewed at 1024 x 768 Resolution | Internet Explorer 8.0-Later Versions

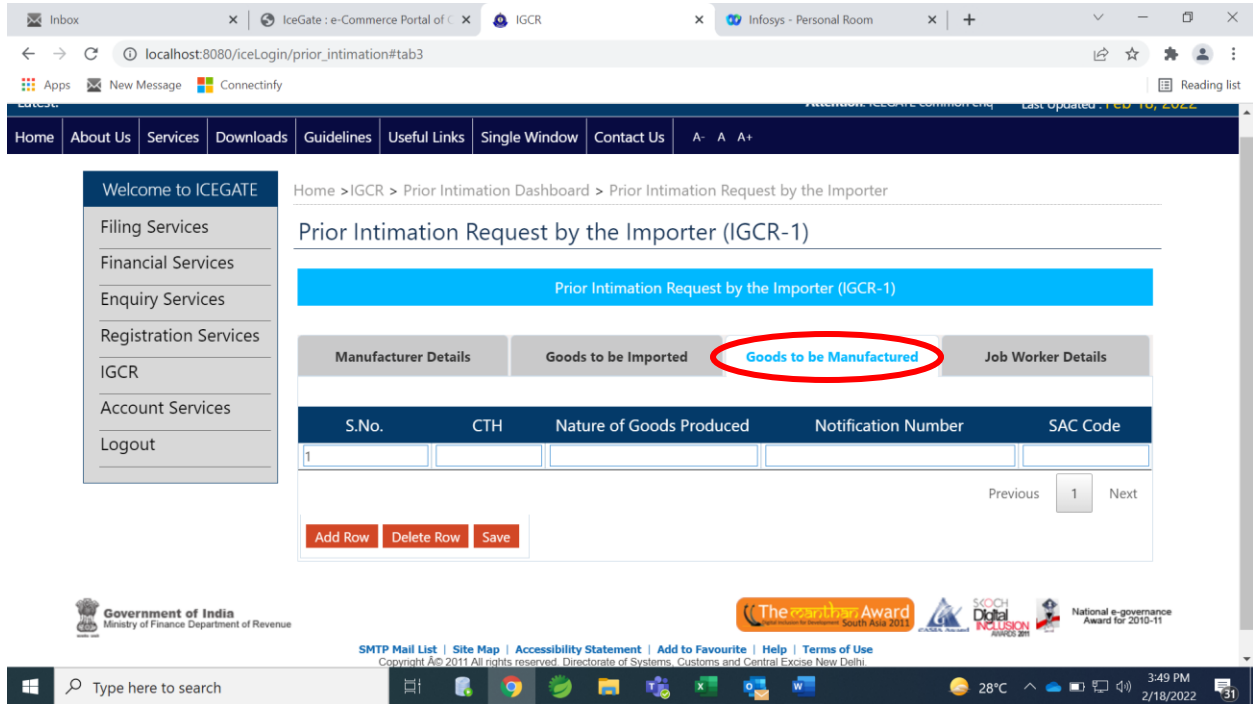
Type here to search

28°C 3:47 PM 2/18/2022

Step 7: User needs to enter the following information in Goods to be manufactured tab.

- CTH – CTH of the Goods to be manufactured
- Nature of goods produced
- Notification Number
- SAC Code – Service Accounting Code which is optional field and relevant only for the service providers.

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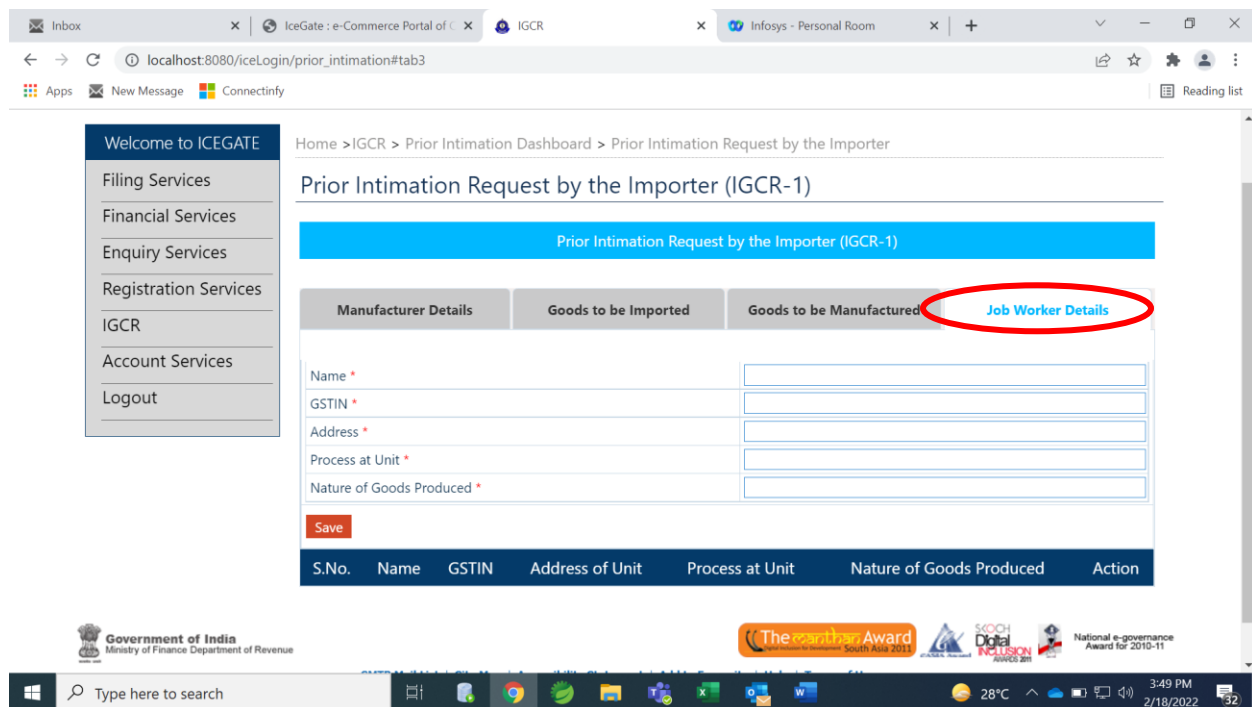


The screenshot displays the ICEGATE web application interface. The browser address bar shows the URL: localhost:8080/iceLogin/prior_intimation#tab3. The page title is "Prior Intimation Request by the Importer (IGCR-1)". The main content area features a navigation menu on the left with options like "Filing Services", "Financial Services", "Enquiry Services", "Registration Services", "IGCR", "Account Services", and "Logout". The main content area has a breadcrumb trail: "Home > IGCR > Prior Intimation Dashboard > Prior Intimation Request by the Importer". Below this, there is a section titled "Prior Intimation Request by the Importer (IGCR-1)" with a sub-section "Prior Intimation Request by the Importer (IGCR-1)". The main content area is divided into four tabs: "Manufacturer Details", "Goods to be Imported", "Goods to be Manufactured" (highlighted with a red circle), and "Job Worker Details". Below the tabs is a table with columns: "S.No.", "CTH", "Nature of Goods Produced", "Notification Number", and "SAC Code". The table contains one row with the value "1" in the "S.No." column. Below the table are buttons for "Add Row", "Delete Row", and "Save". The footer of the page includes the Government of India logo, Ministry of Finance Department of Revenue, and various award logos like "The Research Award" and "National e-governance Award for 2010-11". The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with the date 2/18/2022 and time 3:49 PM.

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Step 8: User needs to provide the following details in the Job Worker details section.

- a. Name
- b. GSTIN
- c. Address
- d. Process undertaken at Unit of the Job Worker
- e. Nature of Goods produced



The screenshot displays the ICEGATE web application interface. The browser address bar shows the URL as localhost:8080/iceLogin/prior_intimation#tab3. The page title is "Welcome to ICEGATE". The navigation menu on the left includes "Filing Services", "Financial Services", "Enquiry Services", "Registration Services", "IGCR", "Account Services", and "Logout". The main content area shows the "Prior Intimation Request by the Importer (IGCR-1)" form. The "Job Worker Details" tab is highlighted with a red circle. The form contains the following fields:

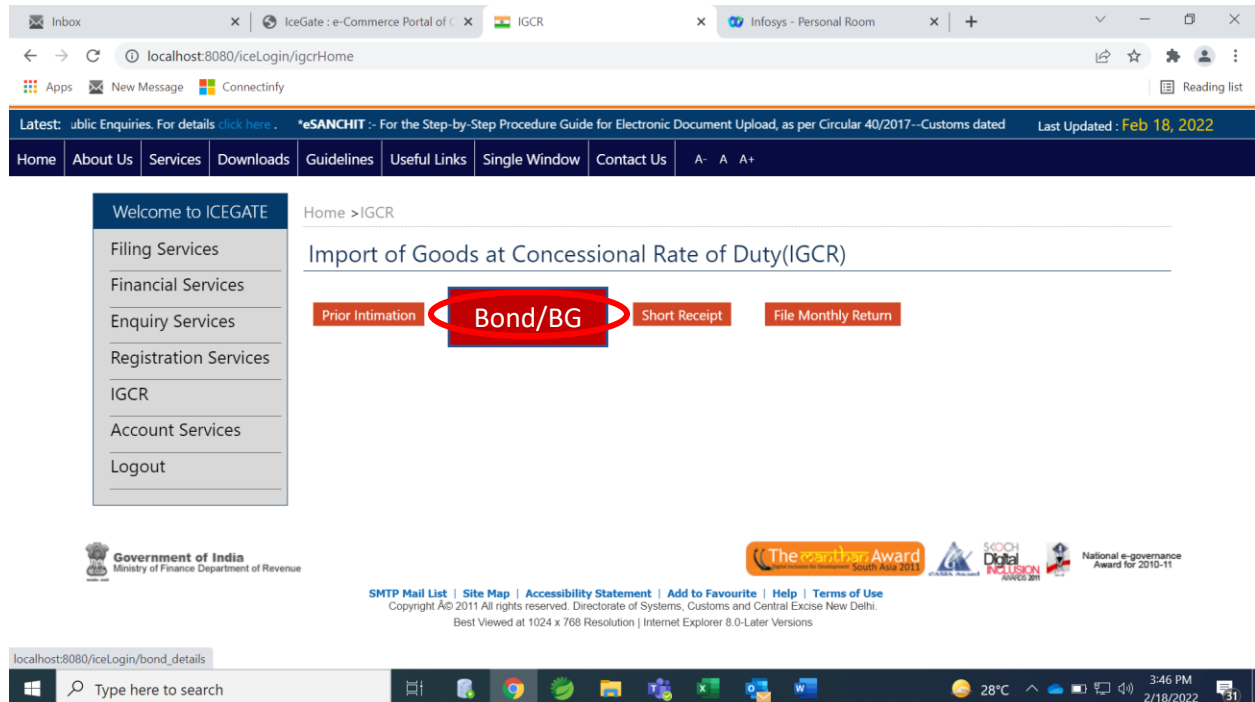
- Name *
- GSTIN *
- Address *
- Process at Unit *
- Nature of Goods Produced *

Below the form is a "Save" button and a table with the following columns: S.No., Name, GSTIN, Address of Unit, Process at Unit, Nature of Goods Produced, and Action.

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C. BOND/ BG Details

User can access the IGCR module as explained in Part A of the document. User can select Bond/BG Details on the home screen of the module to submit a request for a fresh continuity bond or top up the existing continuity bond or view balance of the bond or provide BG details.

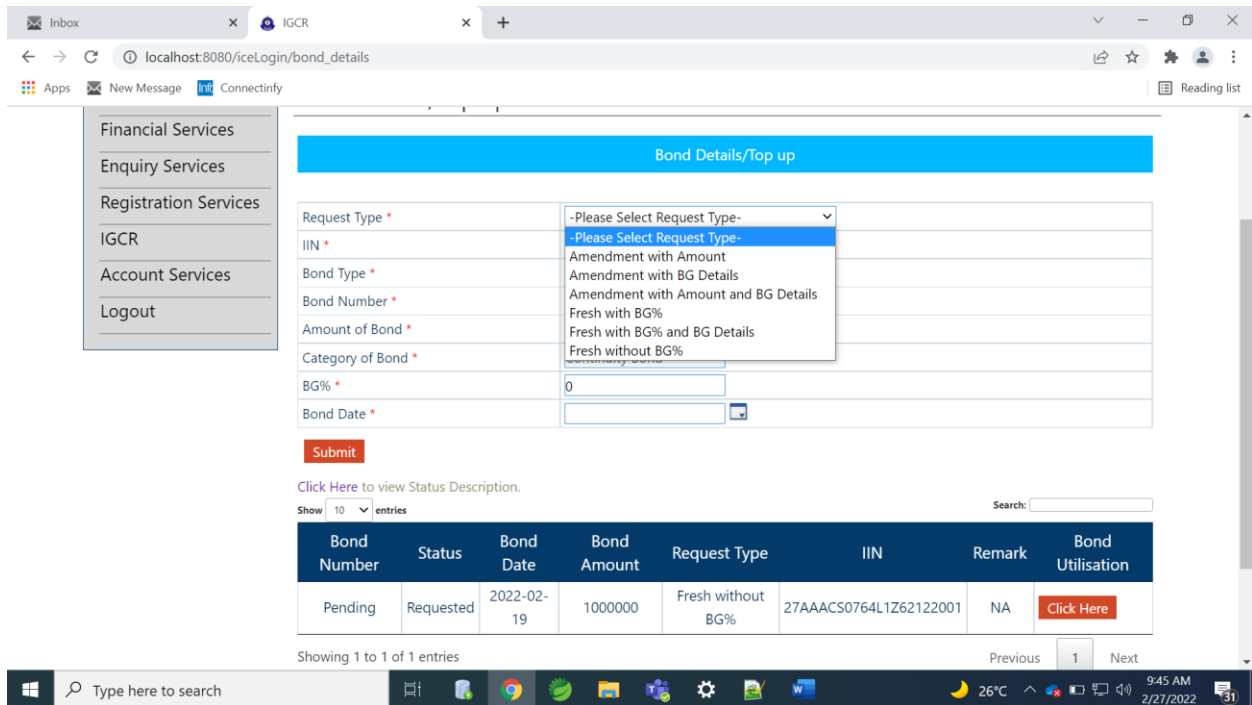


The screenshot displays the ICEGATE web portal interface. At the top, there is a navigation bar with links for Home, About Us, Services, Downloads, Guidelines, Useful Links, Single Window, and Contact Us. Below this, a sidebar menu lists various services including Filing Services, Financial Services, Enquiry Services, Registration Services, IGCR, Account Services, and Logout. The main content area is titled 'Import of Goods at Concessional Rate of Duty(IGCR)' and features four buttons: 'Prior Intimation', 'Bond/BG', 'Short Receipt', and 'File Monthly Return'. The 'Bond/BG' button is highlighted with a red circle. The footer contains information about the Government of India, Ministry of Finance, Department of Revenue, and several awards including 'The e-governance Award' and 'National e-governance Award for 2010-11'. The system tray at the bottom shows the date as 2/18/2022 and the time as 3:46 PM.

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C.1 Create Fresh Continuity Bond

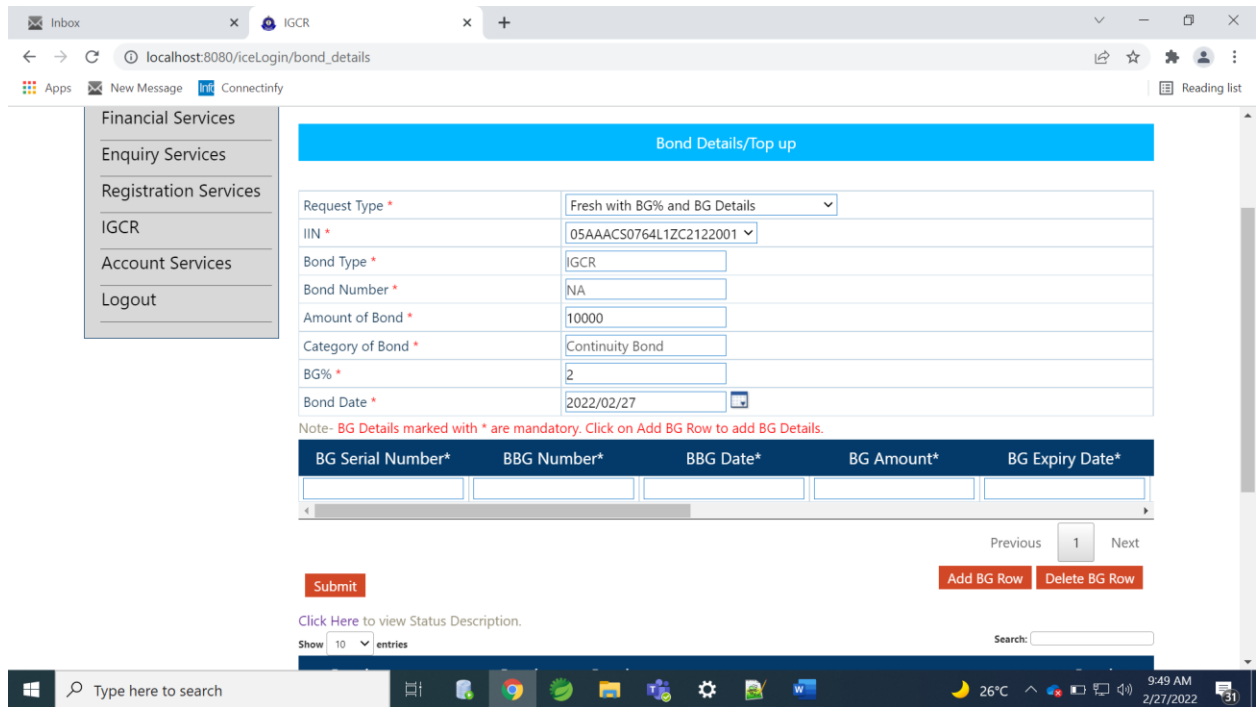
Step 1: User is required to fill the following information to create a new request for a fresh Continuity Bond.



a. Request Type - User can select the following options.

- a.1 Fresh without BG%- BG% field will be disabled for the user because the BG% is zero
- a.2 Fresh with BG%- User can enter the BG%. This is used in case the user doesnot have BG details at the time of request submission. User can submit the BG details later on by selecting Amendment with BG details in the request type.
- a.3 Fresh with BG% and BG details- User can enter the BG % in the field provided. Along with this, user will provide details of the Bank guarantee as provided below –

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Bond Details/Top up

Request Type *

IIN *

Bond Type *

Bond Number *

Amount of Bond *

Category of Bond *

BG% *

Bond Date *

Note- BG Details marked with * are mandatory. Click on Add BG Row to add BG Details.

BG Serial Number*	BBG Number*	BBG Date*	BG Amount*	BG Expiry Date*

Submit

Click [Here](#) to view Status Description.

Show 10 entries

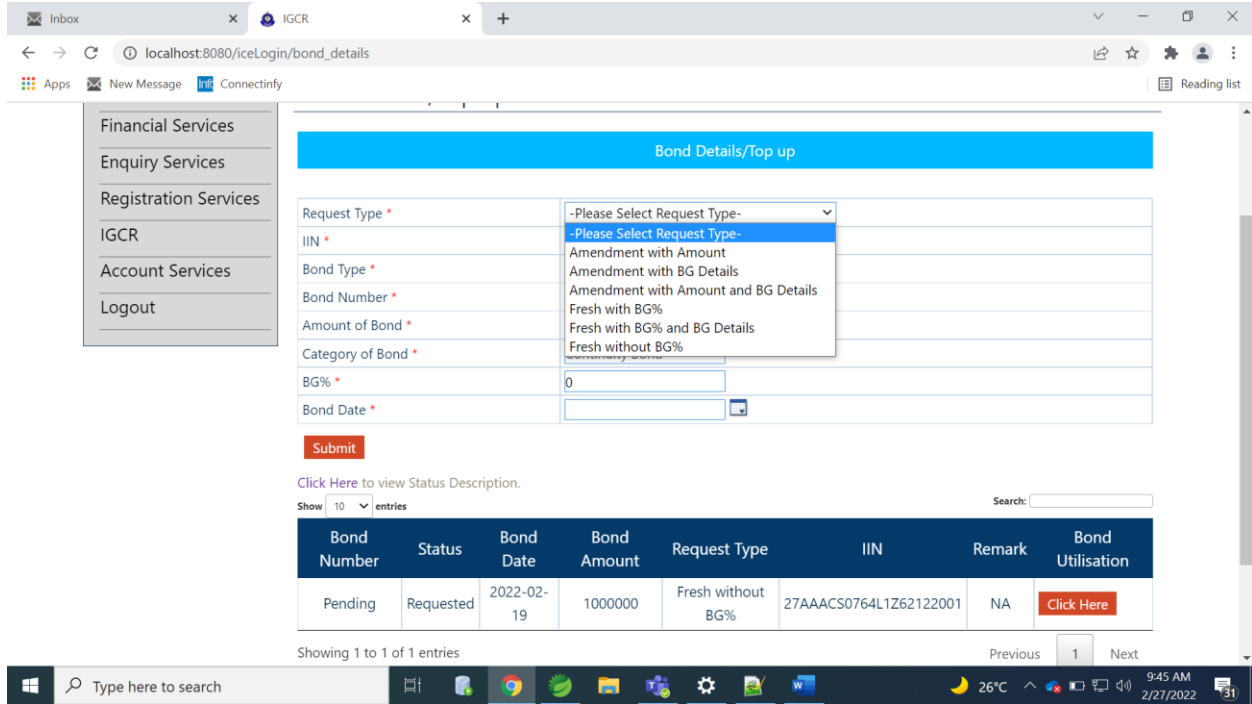
Search:

- b. IIN - User to select the IGCR Identification Number (IIN) created after declaring prior Intimation request.
- c. Bond Type - IGCR will be selected automatically
- d. Bond Number – This will be NA in case of a fresh bond request
- e. Amount of Bond – To be entered by the user
- f. Category of Bond – Continuity Bond will be selected automatically
- g. BG – Bank Guarantee percentage Involved
- h. Bond Date – Current date can be entered by the user

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C.2 Top Up/Amend Existing Continuity Bond

Step 1. User is required to fill details in the following fields to amend an existing bond.



The screenshot shows a web browser window with the URL localhost:8080/iceLogin/bond_details. The page title is 'Bond Details/Top up'. On the left is a navigation menu with items: Financial Services, Enquiry Services, Registration Services, IGCR, Account Services, and Logout. The main form contains the following fields:

- Request Type * (Dropdown menu open showing options: -Please Select Request Type-, Amendment with Amount, Amendment with BG Details, Amendment with Amount and BG Details, Fresh with BG%, Fresh with BG% and BG Details, Fresh without BG%)
- IIN *
- Bond Type *
- Bond Number *
- Amount of Bond *
- Category of Bond *
- BG% * (Input field with value 0)
- Bond Date * (Calendar icon)

Below the form is a 'Submit' button and a link: 'Click Here to view Status Description.' There is also a search bar and a table of entries.

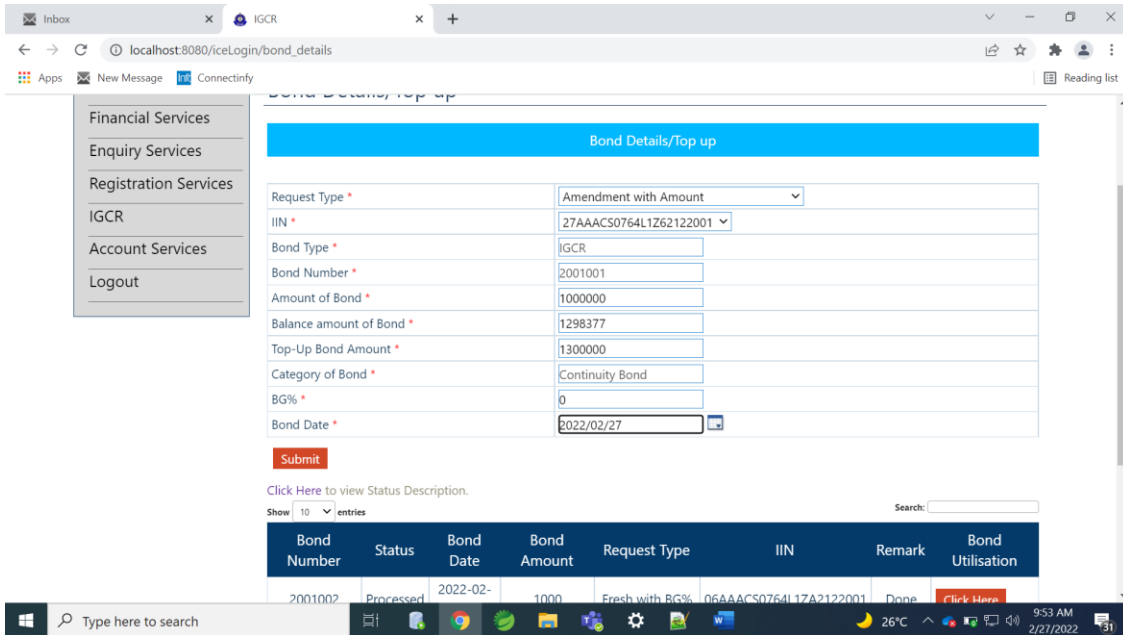
Bond Number	Status	Bond Date	Bond Amount	Request Type	IIN	Remark	Bond Utilisation
Pending	Requested	2022-02-19	1000000	Fresh without BG%	27AAACS0764L1Z62122001	NA	Click Here

Showing 1 to 1 of 1 entries. Navigation: Previous | 1 | Next. System tray shows 9:45 AM, 2/21/2022, 26°C.

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a. Request Type – User can select the following options.

a.1 Amendment with Amount- To be selected in case of Bond Top Up Requests.



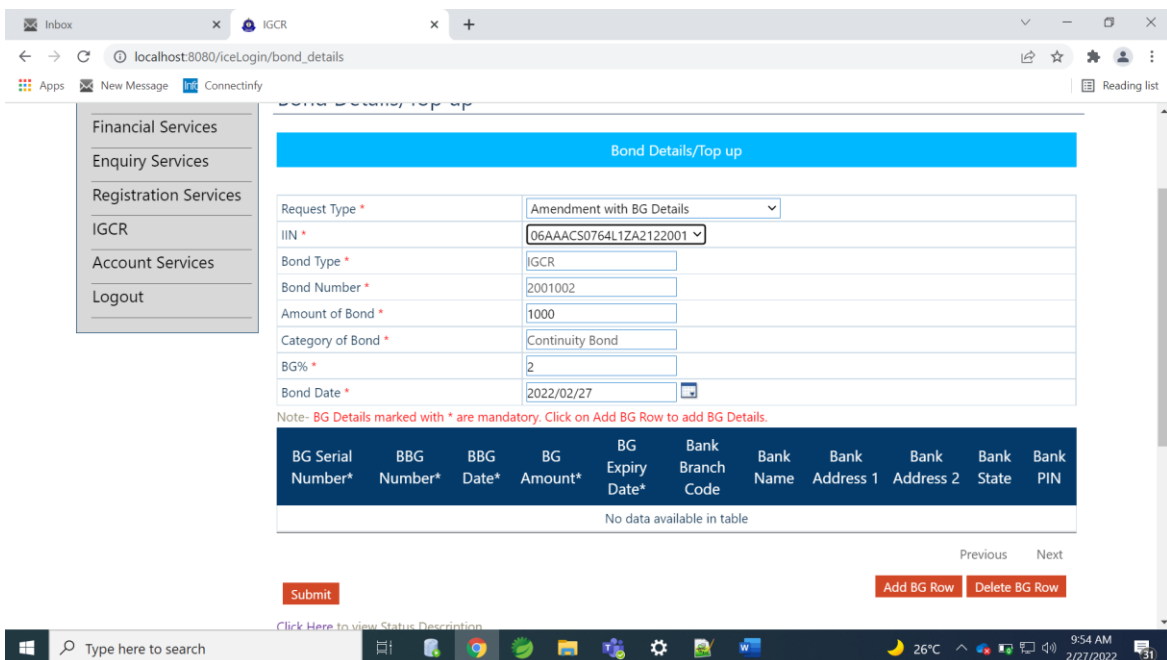
The screenshot shows a web browser window with the URL localhost:8080/iceLogin/bond_details. The page title is 'Bond Details/Top up'. On the left is a navigation menu with options: Financial Services, Enquiry Services, Registration Services, IGCR, Account Services, and Logout. The main form contains the following fields:

Request Type *	Amendment with Amount
IIN *	27AAACS0764L1Z62122001
Bond Type *	IGCR
Bond Number *	2001001
Amount of Bond *	1000000
Balance amount of Bond *	1298377
Top-Up Bond Amount *	1300000
Category of Bond *	Continuity Bond
BG% *	0
Bond Date *	2022/02/27

Below the form is a 'Submit' button and a link 'Click Here to view Status Description.'. A table below shows a list of entries:

Bond Number	Status	Bond Date	Bond Amount	Request Type	IIN	Remark	Bond Utilisation
2001002	Processed	2022-02-	1000	Fresh with BG%	06AAACS0764L1ZA2122001	Done	Click Here

a.2 Amendment with BG details- To be selected in case of providing only BG details



The screenshot shows the same web browser window as above, but with 'Amendment with BG Details' selected in the Request Type dropdown. The form fields are:

Request Type *	Amendment with BG Details
IIN *	06AAACS0764L1ZA2122001
Bond Type *	IGCR
Bond Number *	2001002
Amount of Bond *	1000
Category of Bond *	Continuity Bond
BG% *	2
Bond Date *	2022/02/27

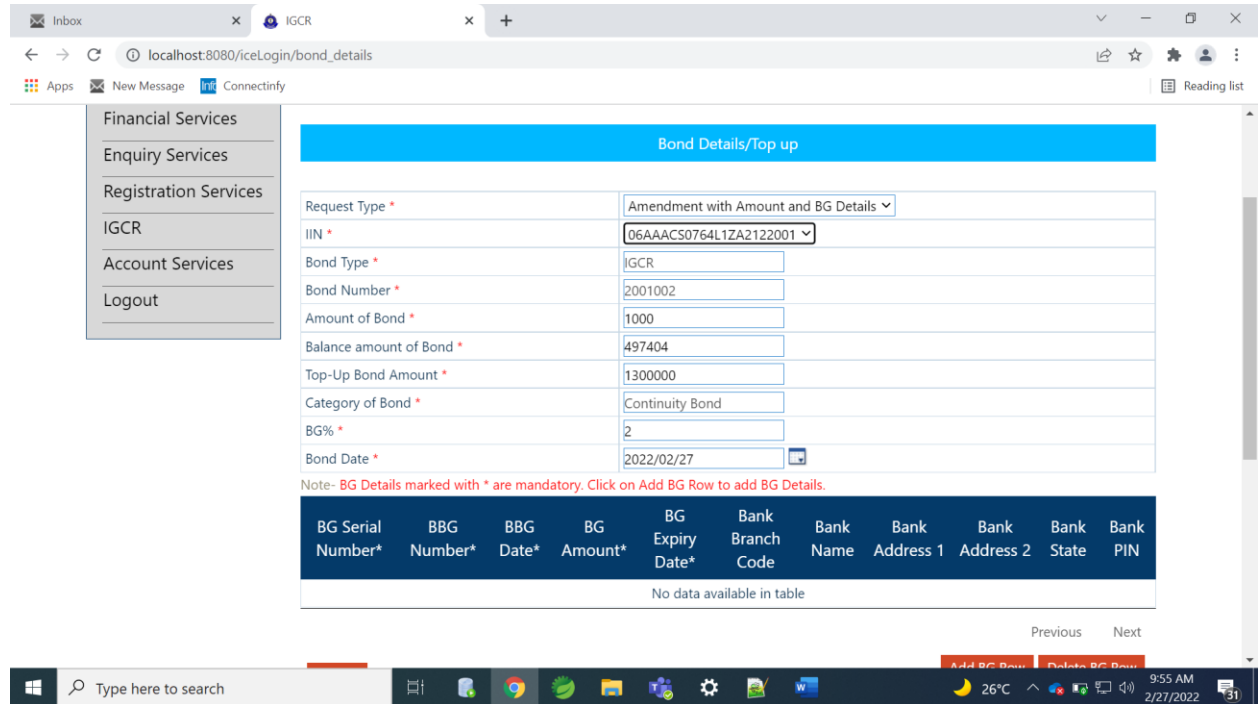
Below the form is a 'Submit' button and a link 'Click Here to view Status Description.'. A table below shows a list of entries:

BG Serial Number*	BBG Number*	BBG Date*	BG Amount*	BG Expiry Date*	Bank Branch Code	Bank Name	Bank Address 1	Bank Address 2	Bank State	Bank PIN
No data available in table										

At the bottom right of the table area are buttons for 'Add BG Row' and 'Delete BG Row'.

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a.3 Amendment with Amount and BG Details- To be selected in case of Bond Top Up and providing BG details



Bond Details/Top up

Request Type *	Amendment with Amount and BG Details
IIN *	06AAACS0764L1ZA2122001
Bond Type *	IGCR
Bond Number *	2001002
Amount of Bond *	1000
Balance amount of Bond *	497404
Top-Up Bond Amount *	1300000
Category of Bond *	Continuity Bond
BG% *	2
Bond Date *	2022/02/27

Note- BG Details marked with * are mandatory. Click on Add BG Row to add BG Details.

BG Serial Number*	BBG Number*	BBG Date*	BG Amount*	BG Expiry Date*	Bank Branch Code	Bank Name	Bank Address 1	Bank Address 2	Bank State	Bank PIN
No data available in table										

- b. IIN - User to select the IGCR Identification Number (IIN) created after declaring prior Intimation request.
- c. Bond Type - IGCR will be selected automatically
- d. Bond Number – This will be pre-filled by system
- e. Amount of Bond – The original amount of the bond when it was created
- f. Balance amount of Bond – The balance of the bond after utilization
- g. Top Up Bond Amount – The amount to be added to the balance amount of Bond. Please note that the top up bond amount cannot be less than amount of bond.
- h. Category of bond – Continuity Bond will be selected automatically
- i. BG – Bank Guarantee percentage involved
- j. Bond Date – Current date can be selected by the user

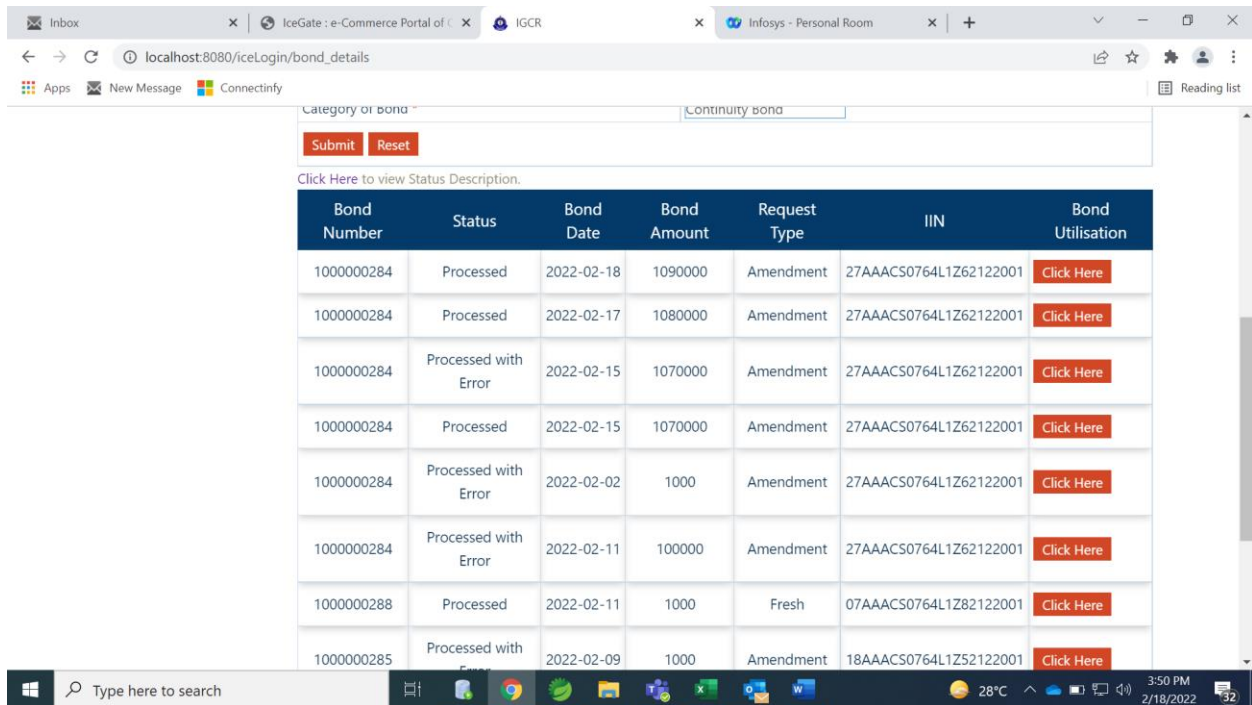
Step 2: Subsequently, the physical copy of the bond and bank guarantee, wherever applicable will be submitted by the importer to the jurisdictional customs officer. The Bond format is shared in Annexure A and Adding BG/Bond Amendment format is shared in Annexure B of Circular No. 04/2022-Customs. <https://www.cbic.gov.in/resources/htdocs-cbec/customs/cs-circulars/cs-circulars-2022/Circular-No-04-2022.pdf>

Upon acceptance, the jurisdictional customs officer shall approve the bond request on the IGCR module at ICEGATE. The user can view the status of requests as explained in the next section.

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C.3 View Bond Utilization Details

Users can view the status of the Bonds created or amended with BG details, wherever applicable in a dashboard available on the screen.



Category of bond: Continuity bond

Submit Reset

Click Here to view Status Description.

Bond Number	Status	Bond Date	Bond Amount	Request Type	IIN	Bond Utilisation
1000000284	Processed	2022-02-18	1090000	Amendment	27AAACS0764L1Z62122001	Click Here
1000000284	Processed	2022-02-17	1080000	Amendment	27AAACS0764L1Z62122001	Click Here
1000000284	Processed with Error	2022-02-15	1070000	Amendment	27AAACS0764L1Z62122001	Click Here
1000000284	Processed	2022-02-15	1070000	Amendment	27AAACS0764L1Z62122001	Click Here
1000000284	Processed with Error	2022-02-02	1000	Amendment	27AAACS0764L1Z62122001	Click Here
1000000284	Processed with Error	2022-02-11	1000000	Amendment	27AAACS0764L1Z62122001	Click Here
1000000288	Processed	2022-02-11	1000	Fresh	07AAACS0764L1Z82122001	Click Here
1000000285	Processed with Error	2022-02-09	1000	Amendment	18AAACS0764L1Z52122001	Click Here

The explanation of the Bond Status is given as below.

- a. Requested- New Request initiated by the user (Fresh or Amendment request)
- b. Processed – Bond Request is processed by Customs and is pending with Customs Officer to Accept or Reject.
- c. Processed with Error – Bond request is processed by Customs with an error. Error Descriptions are mentioned as below:

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FRESH BOND REQUEST		
S No	ERROR CODE	DESCRIPTION
1	00	FRESH BOND REQUEST PROCESSED SUCCESSFULLY AT CUSTOMS AND BOND NO GENERATED
2	01	BOND NO ALREADY GENERATED AT CUSTOMS
3	02	INTERNAL ERROR OCCURRED
4	03	DUPLICATE BOND REQUEST FOUND

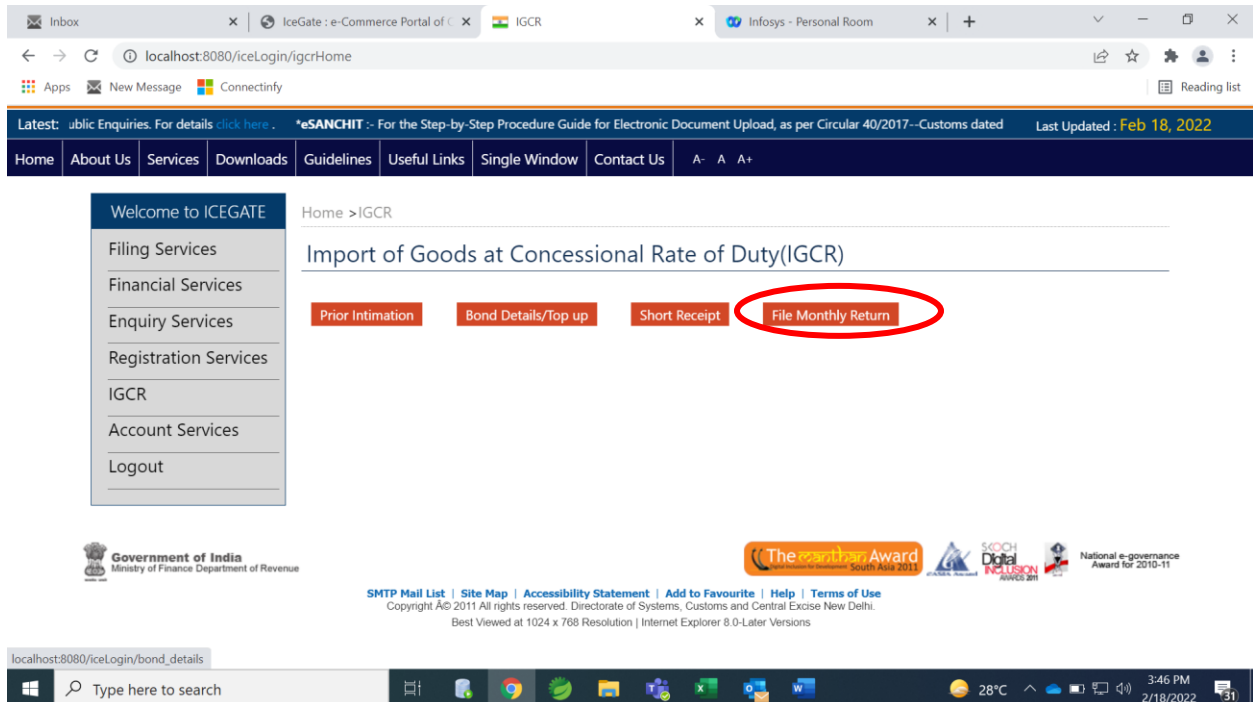
AMENDMENT BOND REQUEST		
S No	ERROR CODE	DESCRIPTION
1	00	AMENDMENT BOND REQUEST PROCESSED SUCCESSFULLY AT CUSTOMS AND BOND AMOUNT UPDATED
2	21	BOND NO NOT AVAILABLE FOR AMENDMENT REQUEST
3	22	INTERNAL ERROR OCCURRED
4	23	AMENDMENT BOND AMOUNT IS LESS THAN THE ORIGINAL BOND AMOUNT
5	23	DUPLICATE BOND AMENDMENT REQUEST FOUND

- d. Accepted – Bond request is processed by Customs and accepted by Customs officer.
- e. Rejected - Bond request is rejected by Customs Officer.

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D. Monthly Return Statement

Step 1: User can access the IGCR module as explained in Part A of the document. User can select “File Monthly Return” on the home screen of the module to submit the utilization of the imported goods in a particular month.

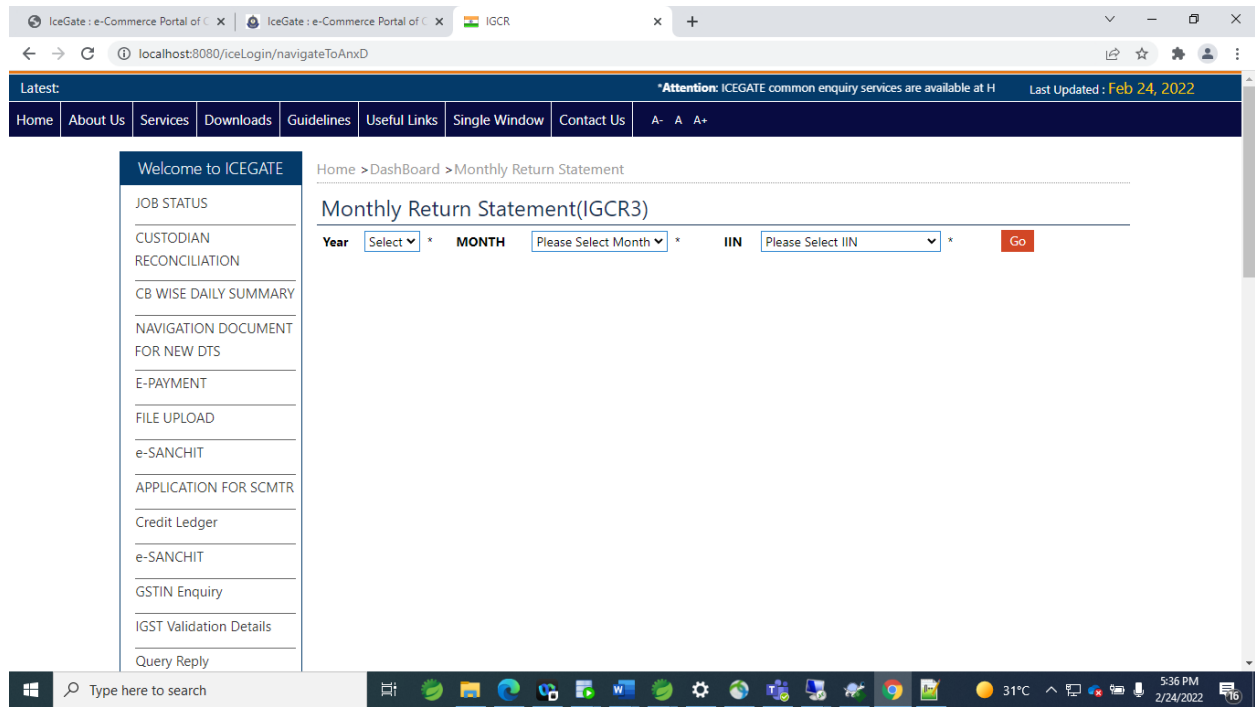


The screenshot shows a web browser window displaying the ICEGATE portal. The browser's address bar shows 'localhost:8080/iceLogin/igcrHome'. The page header includes a navigation menu with items like 'Home', 'About Us', 'Services', 'Downloads', 'Guidelines', 'Useful Links', 'Single Window', and 'Contact Us'. A sidebar on the left lists various services such as 'Filing Services', 'Financial Services', 'Enquiry Services', 'Registration Services', 'IGCR', 'Account Services', and 'Logout'. The main content area is titled 'Import of Goods at Concessional Rate of Duty(IGCR)' and features four buttons: 'Prior Intimation', 'Bond Details/Top up', 'Short Receipt', and 'File Monthly Return'. The 'File Monthly Return' button is highlighted with a red circle. At the bottom of the page, there are logos for 'Government of India', 'The e-governance Award', 'Digital Nelson Award', and 'National e-governance Award for 2010-11'. The footer contains copyright information and technical details.

Step 2: User can select the Financial Year and Month and IIN for which the utilization details are to be submitted.

Please note that user needs to submit the return statement for a month latest by 10th of the following month. User cannot proceed to declare the utilization of a month without submitting the details of the previous month.

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The screenshot displays the ICEGATE web portal interface. At the top, there is a navigation bar with links for Home, About Us, Services, Downloads, Guidelines, Useful Links, Single Window, and Contact Us. A status bar indicates that common enquiry services are available at 11 AM. The main content area is titled 'Monthly Return Statement(IGCR3)' and features a search form with three dropdown menus for 'Year', 'MONTH', and 'IIN', followed by a 'Go' button. A left-hand sidebar contains a 'Welcome to ICEGATE' message and a list of menu items including 'JOB STATUS', 'CUSTODIAN RECONCILIATION', 'CB WISE DAILY SUMMARY', 'NAVIGATION DOCUMENT FOR NEW DTS', 'E-PAYMENT', 'FILE UPLOAD', 'e-SANCHIT', 'APPLICATION FOR SCMTR', 'Credit Ledger', 'e-SANCHIT', 'GSTIN Enquiry', 'IGST Validation Details', and 'Query Reply'. The browser's address bar shows the URL 'localhost:8080/IceLogin/navigateToAnxD'.

Step 3: User is required to provide information in the following four tabs.

- a. Goods Imported: Details of goods actually imported by the importer
- b. JW and Unit Transfer Details: Details of goods shared/received for/from job work
- c. Re-export: Details of goods re-exported
- d. Home Consumption: Details of goods cleared in domestic market after payment of duty

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Latest: *Attention: ICEGATE common enquiry services are available at Home > Public Enquiries. For details click here Last Updated : Feb 24, 2022

Home | About Us | Services | Downloads | Guidelines | Useful Links | Single Window | Contact Us | A- A+

Welcome to ICEGATE

JOB STATUS

CUSTODIAN RECONCILIATION

CB WISE DAILY SUMMARY

NAVIGATION DOCUMENT FOR NEW DTS

E-PAYMENT

FILE UPLOAD

e-SANCHIT

APPLICATION FOR SCMTR

Credit Ledger

e-SANCHIT

GSTIN Enquiry

IGST Validation Details

Query Reply

Home > DashBoard > Monthly Return Statement

Monthly Return Statement(IGCR3)

Year: 2020 * MONTH: February * IIN: 18AAACS0764L1Z52122001 * Go

GOODS IMPORTED | JW & UNIT TRANSFER DETAILS | RE EXPORT | Home Consumption

Details of Goods Imported, Consumed, Re-Exported, Pending For Use OR Cleared On Payment Of Duty During The Month

Delete Row	BE Number	BE Date	Specified Purpose	Qty of Import	Opening
<input type="checkbox"/>	1001323	08-FEB-2022			
<input type="checkbox"/>	1001323	08-FEB-2022			

Previous 1 Next

Validate & Save Download To Excel Add Row Delete Last Row

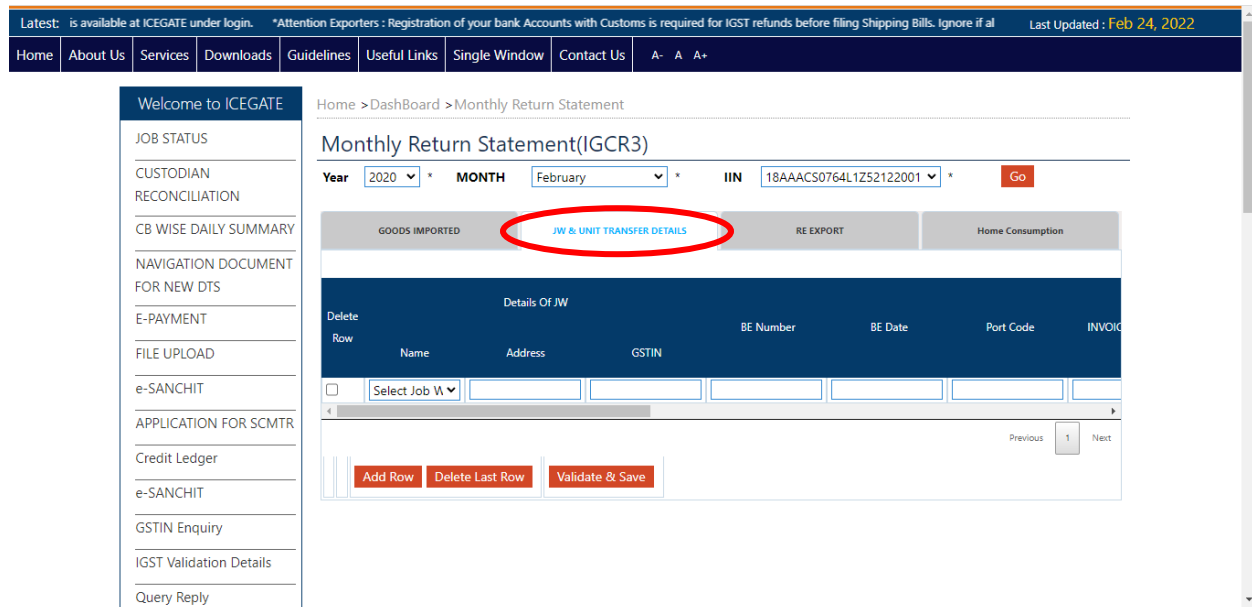
Step 4: User needs to enter the following information in the Goods Imported Tab.

- a. BE Number - As per the details of the imported goods
- b. BE Date - As per the details of the imported goods
- c. Specified Purpose - As per the details of the imported goods
- d. Quantity of Import – Quantity of goods actually imported
- e. Opening Balance – Opening Balance of the quantity of goods for the month selected.
- f. Date of clearance – Date of import
- g. Value of Goods – In INR
- h. Duty foregone – Amount of duty involved (BCD, Cess, Other Customs Duty, IGST)
- i. Quantity Received – To be entered by the user
- j. Date of receipt of Goods – Date of receipt of goods in the premises of the Importer
- k. Quantity not received – Quantity of goods not received in the premises of the Importer. This should also be declared in IGCR 2 form, as explained in section E of the document.
- l. Quantity used for Intended purpose – As per user
- m. Goods Re exported – Quantity of goods to be re-exported. This should be declared in Step 6 of the section.
- n. Goods cleared on payment of Duty – Quantity of goods cleared for Home Consumption. This should be declared in Step 7 of the section.
- o. Quantity pending in stock at Importer’s premises – This will be added to the closing balance of the month.
- p. Quantity pending in stock at job worker’s premises – This will be added to the closing balance of the month.

(Note- In case the BE details are not provided in the dashboard, user can manually enter the previous months’ BE details by clicking on Add Row)

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Step 5. User needs to enter the following information in JW and unit transfer section.



- a. Details of Job Worker – Select name from the drop-down. List of Job workers’ names entered in the prior intimation is displayed for the user to select. Address and GSTIN are pre-populated as per the information provided in prior intimation.
 - b. BE Number - As per the details of the imported goods
 - c. BE Date - As per the details of the imported goods
 - d. port of Import - As per the details of the imported goods
 - e. Invoice Number - As per the details of the imported goods
 - f. Item Number - As per the details of the imported goods
 - g. Quantity sent for Job Work – Quantity involved to be entered by the user
 - h. Delivery challan/ e-way bill – Delivery details to be entered by the user
 - i. Date of sending the goods for Job work
 - j. Date of receipt of goods from Job Work – Must be within six months of sending the goods for job work
 - k. Quantity used for intended purpose and removed directly from the JW premises
 - l. Quantity used for intended purpose and received back at the importer's premises
 - m. Quantity used for intermediate product and received back at importer's premises
 - n. Quantity received at the importer's premises from the JW without processing
- (Note- The sum of quantity declared in k,l,m,n fields should sum up to Quantity of goods sent for Job work)

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Step 6: User is required to enter the following information in re-export section

Latest: 'w field 'Segregation Time' is being added to the Segregation Report from 25th July 2017. You are requested to make the changes accordingly at your end to avoid disruption'. Last Updated: Feb 24, 2022

Home | About Us | Services | Downloads | Guidelines | Useful Links | Single Window | Contact Us | A- A A+

Welcome to ICEGATE | Home > DashBoard > Monthly Return Statement

Monthly Return Statement(IGCR3)

Year: 2020 * MONTH: February * IIN: 18AAACS0764L1Z52122001 *

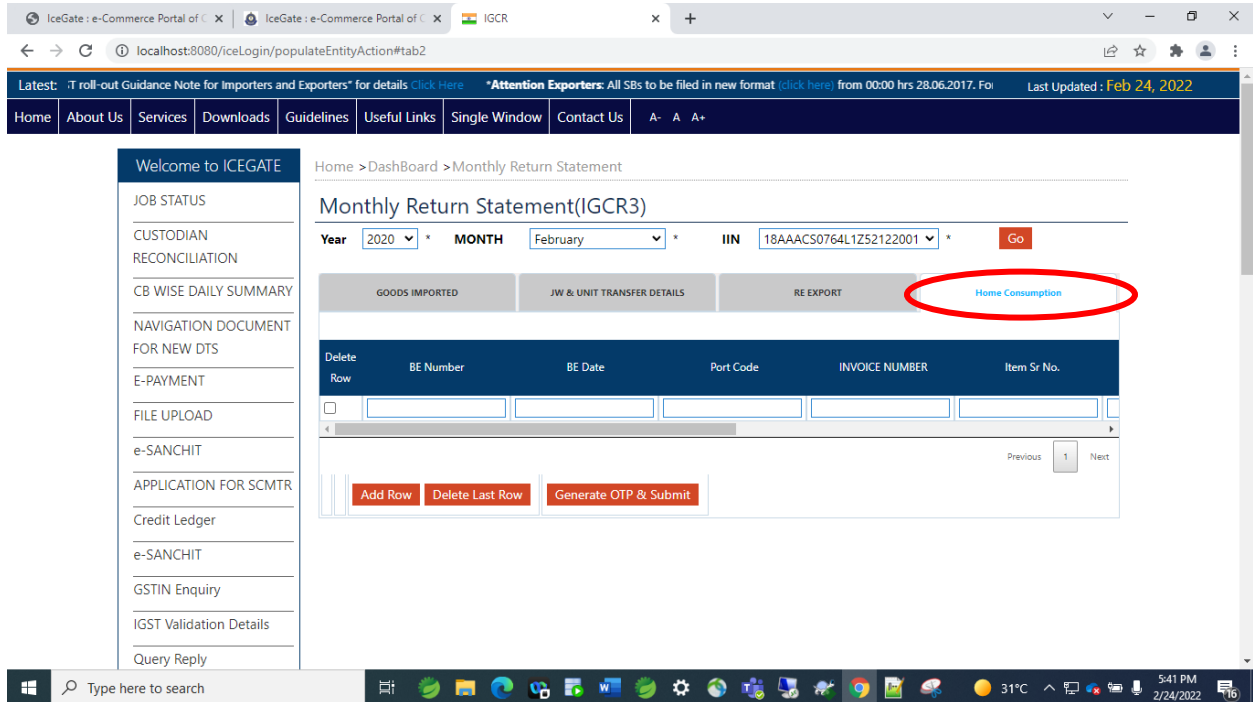
Delete Row	BE Number	BE Date	Port Code	INVOICE NUMBER	Item Sr No.	Qty Re-Exported
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- BE Number - As per the details of the imported goods
- BE Date - As per the details of the imported goods
- port of Import - As per the details of the imported goods
- Invoice Number - As per the details of the imported goods
- Item Number - As per the details of the imported goods
- Quantity re-exported – Quantity of goods involved in Re-export
- SB Number – As per the details of the corresponding export
- SB Date - As per the details of the corresponding export
- Port of Export - As per the details of the corresponding export

Step 7: User is required to enter the following information in Home Consumption section.

- BE Number – As per the details of the imported goods
- BE Date - As per the details of the imported goods
- port of Import - As per the details of the imported goods
- Invoice Number - As per the details of the imported goods
- Item Number - As per the details of the imported goods
- Quantity cleared – Quantity of goods involved in Home Consumption
- Amount paid – Amount of duty paid for the goods involved
- Capital goods cleared after depreciation – User can select Yes or No option
- Date of Clearance – Date of clearance of goods for home consumption
- Remarks – Any relevant information

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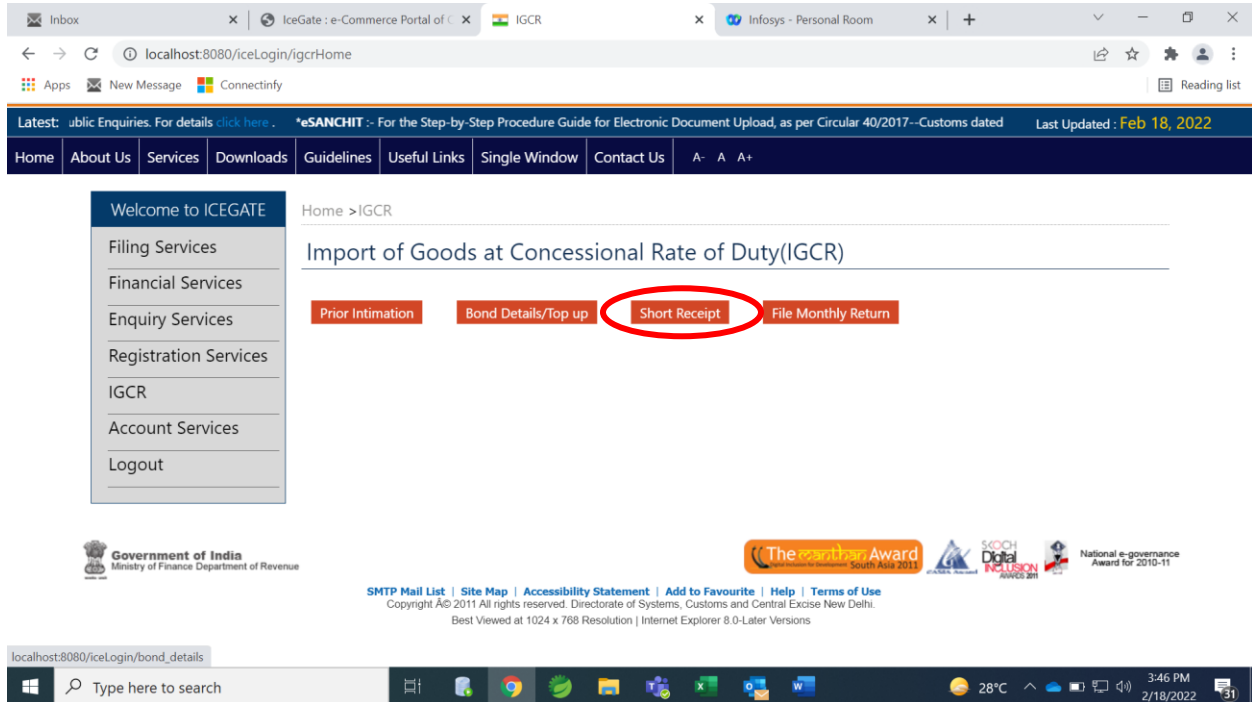


The screenshot displays the ICEGATE web portal interface. At the top, there is a navigation bar with links for Home, About Us, Services, Downloads, Guidelines, Useful Links, Single Window, and Contact Us. Below this is a header section with a welcome message and a navigation breadcrumb: Home > DashBoard > Monthly Return Statement. The main content area is titled "Monthly Return Statement(IGCR3)" and features a search form with fields for Year (2020), MONTH (February), and IIN (18AAACS0764L1Z52122001), along with a "Go" button. Below the search form, there are three tabs: "GOODS IMPORTED", "JW & UNIT TRANSFER DETAILS", and "RE EXPORT". The "Home Consumption" link is highlighted with a red circle. A table with columns for Delete, Row, BE Number, BE Date, Port Code, INVOICE NUMBER, and Item Sr No. is visible, along with "Add Row", "Delete Last Row", and "Generate OTP & Submit" buttons. The bottom of the page shows a Windows taskbar with various application icons and system information.

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E. Declare Short/non-Receipt of Imported goods (IGCR 2)

Step 1: User can access the IGCR module as explained in Part A of the document. User can select “Short Receipt” on the home screen of the module to submit the details of the imported goods which were not received in the importer’s premises.



Step 2: In case the user has received less quantity of goods, user needs to fill this form with the following fields.

- a. IIN – IGCR Identification Number created for the Import request.
- b. BE Number – As per the Imported goods details
- c. BE Date - As per the Imported goods details
- d. Port of Import - As per the Imported goods details
- e. Invoice Number - As per the Imported goods details
- f. Item Number – As per the Imported goods details
- g. Qty not received – Quantity of imported goods not received in premises
- h. Amount paid – Amount of Duty paid for the quantity not received

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Inbox
IGCR
IGCR
Infosys - Personal Room
regex - How to allow only

localhost:8080/iceLogin/short_receipt_import
Reading list

Welcome to ICEGATE

- Filing Services
- Financial Services
- Enquiry Services
- Registration Services
- IGCR
- Account Services
- Logout

Home > IGCR > Non-Receipt or Short Receipt of Imported Goods

Non-Receipt or Short Receipt of Imported Goods (IGCR-2)

Non-Receipt or Short Receipt of Imported Goods (IGCR-2)

IIN	BE Number	BE Date	Port of Import
Please Select IIN	<input type="text"/>	<input type="text"/>	Please Select Port of import

Previous 1 Next

Add Row
Delete Row
Save

Show 10 entries
Search:

IIN	BE Number	BE Date	Port of Import	Invoice Number	Item Number	Quantity not received	Amount paid
18AAACS0764L1Z52122001	1001324	2022-02-08	INBLJ6	1213ABC	ABC12	11000000	100
02AQDPP8277H2ZM2122001	BE1	2022-02-05	INBVC6	IN1	IT1	QU1	AM1

Type here to search
34°C | 1:20 PM 2/23/2022